**ARE YOU INSPECTION READY?**

This is a self-evaluation tool to help you prepare for an IACUC inspection. Detailed location-type IACUC inspection checklists, IACUC Guidance, customizable records, and other tools can be found here: <https://vpr.tamu.edu/animals-in-research-and-teaching/texas-am-iacuc-guidance/> (log in with TAMU Net ID credentials).

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| **Animal housing** | |
|  | Animals clean & dry |
|  | Animals appropriately identified |
|  | Daily husbandry records complete |
|  | Animal areas with food/water/enrichment and cleaned on a regular schedule (indoors, out of doors on concrete or in small pens or paddock) |
|  | Animals appear healthy |
|  | Social species housed socially or have other enrichment (unless justified in AUP or enclosure clearly marked with clinical reason) |
|  | Protection from weather elements |

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| **Storage/Drugs/Feed** | |
|  | Drugs and medical materials are in-date and appropriated stored |
|  | Controlled substance log is current |
|  | Procedures in place for identifying, labeling, segregating, disposing expired drugs and materials |
|  | Feed is in-date, secondary containers sealed & labeled with contents/expiration/mill date |
|  | Bottles/vials labeled with contents/expiration |
|  | Cleaning supplies are in-date |

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| **Safety** | |
|  | Applicable signage is displayed (hazard, emergency contact) |
|  | Biological safety cabinets, hoods, & vaporizers certified/in-date |
|  | Gas cylinders secured |
|  | F-air canisters are weighed/marked |
|  | Eye wash, safety shower checked/documented |
|  | Security/controlled access measures in place |
|  | Appropriate PPE is worn/available |
|  | No human food/drink in animal areas or in lab refrigerators |

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| **Recordkeeping** | |
|  | AUPs & amendments are accessible to all participants (iRIS) |
|  | Surgical, anesthesia, monitoring, herd health records complete/available |
|  | Daily care logs complete/available |
|  | Sanitation plan in place |
|  | Personnel trained/documented |
|  | Husbandry/health surveillance SOPs |

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| **General** | |
|  | Animal access to food & clean water |
|  | Animal use equipment is clean & well maintained, no sharp edges |
|  | Emergency protocols (weekend/holiday veterinary care) |
|  | No human food/drink in animal areas or in lab refrigerators |
|  | Vermin control program |

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| **PI/Location** |  | **Date Prepared** |  | **Date of IACUC Inspection** |  |

**Tip:** If you don’t have time to properly dispose of expired drugs before your IACUC inspection, utilize the expired drug label template (AWO-O-005 Expired Drug Label) and Avery 60517 labels to print and place on the containers. Be sure to segregate expired drugs and materials from in-date items. Label template available here: <https://vpr.tamu.edu/animals-in-research-and-teaching/texas-am-iacuc-guidance/>

**Previous Findings/Notes**

**We recommend that you review your last IACUC inspection findings.** **Please note that repeat findings could be considered IACUC non-compliance.**

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| [copy/paste here] |

**Resources for Success**

**The AWO is here to help - Support is available via phone, email, Zoom, Teams (incl. screen sharing & remote desktop)**

**Web:** <https://vpr.tamu.edu/animals-in-research-and-teaching/>

**Phone:** 979-845-1828

<https://vpr.tamu.edu/animals-in-research-and-teaching/texas-am-iacuc-guidance/>

IACUC Guidance, sample documents, labels, signs, other helpful materials, link to iRIS how-to manuals (e.g.: IRIS-M-###)

[animalcompliance@tamu.edu](mailto:animalcompliance@tamu.edu)

New PI Orientation

Assistance with iRIS & routine submissions (inc. renewals)

Assistance with inspection findings

General questions for the AWO or IACUC

[pam-awo@tamu.edu](mailto:pam-awo@tamu.edu)

Assistance combining AUPs or with complex submissions

Outreach and training

Post-approval monitoring