Assigning authorship on a scientific or scholarly manuscript or creative expression performs a dual role. It apportions credit for the contribution of each individual while also explicitly assigning responsibility. Designated authorship allows others to assess the relative input of each author to the impact of an intellectual endeavor, including original scientific research; words and images; and works of art, music or dance. Authorship roles are used as important metrics in establishing research prominence, advancing academic standing, and facilitating grant funding of individuals.

**GENERAL PRINCIPLES**

The criteria for authorship of a manuscript, creative work, or other intellectual product must be consistent with the roles and responsibilities of individuals and the norms of the discipline (see guidelines-for-authorship-and-publication-practices.docx). For many disciplines and some journals, published guidelines exist for assigning authorship (e.g., ICJME, COPE, various professional societies). People who participate in the research or scholarly process but do not meet the criteria established for authorship are listed as acknowledgments.

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a. **Guest Authorship** - assigning authorship to someone who has not participated in the work, as an honor or to provide additional credibility based on the status or standing of the guest author.

b. **Gift Authorship** - assigning authorship to someone who has not participated in the work as a reward or to provide an unearned benefit.

c. **Ghost Authorship** - not providing named credit to individuals who have made substantial contributions to the work or in the writing of the manuscript.

(Adapted from the Ohio State University Authorship Guidelines osu_authorship_guidelines.pdf.)

**AUTHORSHIP DISPUTES**

Authorship disputes arise when collaborators’ perceptions of contributions and appropriate credit differ during the research or scholarly process. Agreeing on the role of individuals and the criteria for authorship at the beginning of collaborations can prevent later controversy. Authorship disputes that cannot be resolved first by informal discussion among collaborators are treated as an academic matter and addressed according to university procedures for the resolution of complaints and grievances. (University SAP 12.99.99.M0.01).

1Adapted from the Ohio State University Authorship Guidelines osu_authorship_guidelines.pdf.
In the event that a credible allegation of plagiarism exists in addition to the authorship dispute, the director, dean, or their designees should consult with the Research Integrity Officer. Plagiarism allegations will be reviewed under 15.99.03 - Ethics in Research, Scholarship, and Creative Work (tamus.edu). The Research Integrity Officer does not otherwise participate in the above academic process for resolving authorship disputes.

**CONTACT**

Gerianne Alexander  
Associate Vice President  
For Research  
Research Integrity Officer (RIO)  
RIO@tamu.edu  
979.845.8585

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