

HRP-432 **TEXAS A&M UNIVERSITY IRB MEMBER EVALUATION**

**SECTION I**

a. NAME, LAST		c. BOARD #	d. DATE
b. NAME, FIRST		<i>(Indicate if Scientific, Non-Scientific, Community, other)</i>	
e. EVALUATION PERIOD		f. Meetings Attended	g. IRB MEMBER COPY <i>( Check one &amp; Date)</i>
FROM	THROUGH		<input type="checkbox"/> Provided to Member
		<input type="checkbox"/>	Forwarded to Member

**SECTION II**

b. NAME OF Chair/Vice Chair EVALUATOR	SIGNATURE	DATE
c. NAME OF HRPP DIRECTOR EVALUATOR or Designee	SIGNATURE	DATE

**SECTION III - BOARD MEMBER RESPONSIBILITIES** **COMMENTS/SUGGESTIONS**

<p><b>A. KNOWLEDGE &amp; ABILITIES</b></p> <ul style="list-style-type: none"> <li>- Exhibits knowledge of regulations</li> <li>- Understands IRB policies &amp; procedures</li> <li>- Exhibits knowledge &amp; application of ethical principles</li> </ul> <table style="width:100%; text-align: center;"> <tr> <td>EXCELLENCE (Exceeds Std)</td> <td>SUCCESS (Meets Std)</td> <td>NEEDS (some)</td> <td>IMPROVEMENT (much)</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	EXCELLENCE (Exceeds Std)	SUCCESS (Meets Std)	NEEDS (some)	IMPROVEMENT (much)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
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<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
<p><b>B. EDUCATION</b> - Completed required education - Displays sound judgment</p> <table style="width:100%; text-align: center;"> <tr> <td>EXCELLENCE (Exceeds Std)</td> <td>SUCCESS (Meets Std)</td> <td>NEEDS (some)</td> <td>IMPROVEMENT (much)</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	EXCELLENCE (Exceeds Std)	SUCCESS (Meets Std)	NEEDS (some)	IMPROVEMENT (much)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	TRAINING COMPLETED <input type="checkbox"/> VERIFIED BY HRPP Staff <input type="checkbox"/>
EXCELLENCE (Exceeds Std)	SUCCESS (Meets Std)	NEEDS (some)	IMPROVEMENT (much)						
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
<p><b>C. PREPAREDNESS</b></p> <ul style="list-style-type: none"> <li>- Provides assessments for soundness &amp; safety of protocols</li> <li>- Consults with Investigators as needed</li> <li>- Reviews all materials in depth &amp; contributes to the discussion</li> <li>- Provides input based on his/her own expertise during convened meetings</li> <li>- Utilizes the appropriate checklists &amp; documents determinations</li> <li>- Reviews all material in depth &amp; regulates the discussion</li> </ul> <table style="width:100%; text-align: center;"> <tr> <td>EXCELLENCE (Exceeds Std)</td> <td>SUCCESS (Meets Std)</td> <td>NEEDS (some)</td> <td>IMPROVEMENT (much)</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	EXCELLENCE (Exceeds Std)	SUCCESS (Meets Std)	NEEDS (some)	IMPROVEMENT (much)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
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<p><b>D. CONFLICT OF INTEREST</b></p> <ul style="list-style-type: none"> <li>- Discloses financial relationships</li> <li>- Recuses themselves board meetings if conflict exists      <input type="checkbox"/> YES   <input type="checkbox"/> NO</li> </ul>									
<p><b>E. ATTENDANCE</b></p> <ul style="list-style-type: none"> <li>- Attends required convened board meetings</li> <li>- Attends additional education training as required</li> </ul> <table style="width:100%; text-align: center;"> <tr> <td>EXCELLENCE (Exceeds Std)</td> <td>SUCCESS (Meets Std)</td> <td>NEEDS (some)</td> <td>IMPROVEMENT (much)</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	EXCELLENCE (Exceeds Std)	SUCCESS (Meets Std)	NEEDS (some)	IMPROVEMENT (much)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
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<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
<p><b>F. ASSIGNED REVIEWS</b> -Completes assigned reviews in a timely manner</p> <table style="width:100%; text-align: center;"> <tr> <td>EXCELLENCE (Exceeds Std)</td> <td>SUCCESS (Meets Std)</td> <td>NEEDS (some)</td> <td>IMPROVEMENT (much)</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	EXCELLENCE (Exceeds Std)	SUCCESS (Meets Std)	NEEDS (some)	IMPROVEMENT (much)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
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**SECTION IV - OVERALL PERFORMANCE**