



Export Control Review Form: International Shipping

INSTRUCTIONS: Shipper should complete this form for all international shipments leaving the United States (including hand-carried items taken on travel). Please complete electronically if possible. If you must hand-write responses, please ensure the responses are clear and legible. Once complete, please email to exportcontrols@tamu.edu. We will review the shipment for export controls compliance and return our determination to you.

NOTE: This form is to be used only for Texas A&M University items/projects. If the shipment is related to property or projects for another system member, please work with the respective export control office for review.

Department:

Name of Shipper/Traveler:

Email:

Name of Principal Investigator/Supervisor/Director Overseeing Activity:

Project Number, if applicable:

Method of shipping (check one):

USPS UPS FedEx Freight Forwarder, specify:

hand-carry by TAMU personnel

Other, specify:

Duration of Export (check one): permanent temporary, specify dates:

Country of Destination:

Any other Countries to be shipped or traveled through:

Recipient Entity Name (name of university, company, etc.):

Recipient Individual Name(s):

Shipping Address:

Identify End-User(s), if different than Recipient:

Your relationship or affiliation with the Recipient/End-User:

Describe specifically how the End-User will use the items:

Reason for Shipment and Benefit to Texas A&M University:



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Type of items to be shipped (check all that apply):

Equipment Biologicals Chemicals Materials Software

Other, specify: _____

In the fields below, please describe in detail the exact contents of the shipment. Use lay terms and define acronyms/abbreviations. If shipment contains multiple items, please attach an electronic spreadsheet that includes the following details separately for each item.

Item Description:

All Equivalent/Alternate Names for Item:

Manufacturer and/or Vendor:

Model Number (if applicable):

Web Link to Product (if applicable):

Quantity:

Value:

Export Control Classification (if known):

Schedule B or HTS Number (if known):

Country of Origin:

Item Owner:

Texas A&M Asset Number (if applicable):

[This Section for Export Control Office Use Only]

ECO File Number:

Reviewed by:

Export Authorization:

No License Required (NLR)

License Exception, specify:

License Required

AES EEI Filing Required: yes no

Notes: