



**Export Control Review Form: International Shipping**

**INSTRUCTIONS:** Shipper should complete this form for all international shipments leaving the United States (including hand-carried items taken on travel). Please complete the form electronically. Once complete, please email to [exportcontrols@tamu.edu](mailto:exportcontrols@tamu.edu) by clicking "Submit Form." We will review the shipment for export controls compliance and return our determination to you.

**NOTE:** This form is to be used only for Texas A&M University items/projects. If the shipment is related to property or projects for another system member, please work with the respective export control office for review.

Department:

Name of Shipper/Traveler:

Email:

Name of Principal Investigator/Supervisor/Director Overseeing Activity:

Project Number, if applicable:

Account Number:

Method of shipping (check one):

USPS    UPS    FedEx    Freight Forwarder, specify:

hand-carry by TAMU personnel

Other, specify:

Duration of Export (check one):    permanent    temporary, specify dates:

Country of Destination:

Any other Countries to be shipped or traveled through:

Recipient Entity Name (name of university, company, etc.):

Recipient Individual Name(s):

Shipping Address:

Identify End-User(s), if different than Recipient:

Your relationship or affiliation with the Recipient/End-User:

Describe specifically how the End-User will use the items:

Reason for Shipment and Benefit to Texas A&M University:



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Type of items to be shipped (check all that apply):

Equipment      Biologicals      Chemicals      Materials      Software

Other, Specify:

Hazardous Materials (check all that apply) :

If your shipment contains hazardous materials, refer to the [Environmental Health Safety](#) website.

Dry Ice                                      Explosives                                      Compressed Gases  
 Radioactive Materials                  Oxidizing, Toxic, or Corrosive                  Flammable Solids/Liquids  
 Lithium Ion Batteries                  Biological and Infectious Substances

In the fields below, please describe in detail the exact contents of the shipment. Use lay terms and define acronyms/abbreviations. If shipment contains multiple items, please attach an electronic spreadsheet that includes the following details separately for each item.

Item Description:

All Equivalent/Alternate Names for Item:

CAS Number for Chemicals:

Manufacturer and/or Vendor:

Model Number (if applicable):

Web Link to Product (if applicable):

Quantity:

Value:

Export Control Classification (if known):

Schedule B or HTS Number (if known):

Country of Origin:

Item Owner:

Texas A&M Asset Number (if applicable):

**Submit Form**