AGENDA

7:45 a.m.  Registration, Continental Breakfast

8:30 a.m.  Welcome
Dr. Glen A. Laine, Vice President for Research

Introduction of Speaker – Dr. John D. Robertson, Grant Writers’ Seminar & Workshops, LLC
Dr. Jorja Kimball, Regents Fellow and Executive Director, Research Development Services

General Grant Proposal Writing Concepts
Introduction to the Seminar
The four requirements needed for success in any application
  - Identifying a "critical need"
  - What constitutes a good idea?
  - The need for commitment
  - Good grant proposal-writing skills
NIH Grant Applications – similarities of all formats

10:00 a.m.  NIH Organization and Structure
Understanding NIH funding priorities
The importance of NIH Program Officers
Different NIH funding mechanisms
Tracking NIH funding trends and success rates

10:30 a.m.  Morning Break

10:45 a.m.  Development of an Application – General Concepts
Review of grant application fundamentals (NIH as prototype)
How to create a compelling Specific Aims section

12:00 p.m.  Lunch Break – Lunch on Your Own

1:00 p.m.  Development of an Application – General Concepts (Continued)
Approach (Work Plan)
Background and Preliminary Results
Significance and Innovation
Biographical Sketches and Environment
Budget – general concepts
Titles
Project Summary/Narrative
Critical review of your proposal

2:45 p.m.  Afternoon Break

3:00 p.m.  The Review Process
The concept of peer review
Common assumptions about peer review
The formal review process
The importance of identifying your NIH reviewers
Recommending or excluding reviewers
Understanding exactly who your reviewers are
Implicit vs. explicit review criteria at NIH
NIH review and procedures
Responding to a triaged (not discussed) application

4:20 p.m.  General Discussion/Questions